|  |  |
| --- | --- |
| Graphical user interface  Description automatically generated with low confidence | **APPLICATION FOR EMPLOYMENT – PART 2**   * Please fill in this form by printing in black ink or typing * Applicants may contact us for an application form in an alternative format |
| **POST APPLIED FOR:** | | |

**SECTION 1 – PERSONAL DETAILS**

|  |
| --- |
| **Do you have a current driving licence?** Yes  No  Provisional  Full |

**SECTION 2 – EDUCATION AND TRAINING**

|  |  |  |  |
| --- | --- | --- | --- |
| **Relevant Secondary, Further and Higher Education**  Subjects studied, Certificates or Qualifications | **Grade** | **Awarding Body eg College or University** | **Date obtained** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Other Training – relevant to this application Name of Course** | **Provided by** | **Duration/ Date** |
|  |  |  |
| **Professional Qualification(s) Name of Professional Body** | **Grade of Membership** | **Date obtained** |
|  |  |  |

**SECTION 3 – EMPLOYMENT RECORD**

|  |  |
| --- | --- |
| **PRESENT OR MOST RECENT EMPLOYMENT** | |
| **Name of Organisation** | **Address** |
| **Nature of Business** |
| **Job Title** | **Start Date**  **Finish Date** |
| **Please outline your main tasks, responsibilities and achievements:** | |
| **Present Salary or Scale** | **Period of Notice Required** |
| **Please indicate:** Present employer / Most recent employer | |
| **Reason for leaving** | |

**Please give details of employment history. Use continuation sheet if necessary.**

|  |  |
| --- | --- |
| **Organisation** | **Job Title** |
| **Start Date**  **Finish Date** | **Reason for leaving** |
| **Please outline your main tasks, responsibilities and achievements:** | |

|  |  |
| --- | --- |
| **Organisation** | **Job Title** |
| **Start Date**  **Finish Date** | **Reason for leaving** |
| **Please outline your main tasks, responsibilities and achievements:** | |

|  |  |
| --- | --- |
| **Organisation** | **Job Title** |
| **Start Date**  **Finish Date** | **Reason for leaving** |
| **Please outline your main tasks, responsibilities and achievements:** | |

**SECTION 4 – SUPPORTING STATEMENT**

|  |
| --- |
| **Please explain why you are applying for this position, making particular reference to the job description/person specification requirements. Provide any other relevant information to support your application. (You may continue on the back page if necessary.)** |
|  |

**SECTION 4 – SUPPORTING STATEMENT**

|  |
| --- |
| **Supporting statement continued** |
|  |

**Please send completed forms to:** [**admin@standinfife.org**](mailto:admin@standinfife.org)

**or STAND, PO Box 29488, Cupar, Fife, KY15 9BG**

**EMPLOYMENT RECORD CONTINUATION SHEET Please use this sheet for further details of employment history (if required)**

|  |  |
| --- | --- |
| **Organisation** | **Job Title** |
| **Start Date**  **Finish Date** | **Reason for leaving** |
| **Please outline your main tasks, responsibilities and achievements:** | |

|  |  |
| --- | --- |
| **Organisation** | **Job Title** |
| **Start Date**  **Finish Date** | **Reason for leaving** |
| **Please outline your main tasks, responsibilities and achievements:** | |

|  |  |
| --- | --- |
| **Organisation** | **Job Title** |
| **Start Date**  **Finish Date** | **Reason for leaving** |
| **Please outline your main tasks, responsibilities and achievements:** | |

|  |  |
| --- | --- |
| **Organisation** | **Job Title** |
| **Start Date**  **Finish Date** | **Reason for leaving** |
| **Please outline your main tasks, responsibilities and achievements:** | |